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**JUL 30 2019**

DIRECTOR'S OFFICE (*Ufisinan Direktot*)

**Amendment V**  
**FY2020 Government of Guam Group Health Insurance Program**  
**Request for Proposal DOA/HRD-RFP-GHI-20-001**  
**(RFP)**

This is in reference to the Government of Guam's Request for Proposal referenced above issued on April 1, 2019 for the Government of Guam Group Health Insurance program. This is to amend the following:

1. **SPECIAL REMINDER TO PROSPECTIVE OFFERORS**, Proposal due dates, page 5, 1<sup>st</sup> bullet:

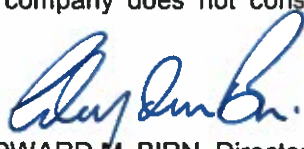
Proposal due dates:

All hard copies of proposals must be received by the Director of the Department of Administration no later than **4:00 p.m., July 31, 2019, Chamorro standard time**. Hard copies of the entire proposal must be received by this due date and will be the determining factor for the purpose of timely submission. Hard copy of proposals received after this time and date will not be accepted. An electronic version of the proposal must also be uploaded to the secure file transfer site no later than **4:00 p.m., July 31, 2019 Chamorro, standard time**. This SFTS tool was developed to provide a secure method for facilitating file transfers from outside parties. Prospective offerors will receive website access to the SFTS upon submission of the Acknowledgement of Receipt as instructed in the RFP. **In addition, a thumb drive containing the entire proposal in its original formats (MS Excel, Word, PDF, etc.) must be submitted and attached to the original proposal.** For carriers who have already submitted a proposal after the issuance of this amendment, may submit the thumb drive as soon as possible. The purpose of this requirement is to ensure that DOA uploads the proposals to the SFTS for those offerors who are having difficulty uploading unto the SFTS.

2. Number 7, **Due Date and time for proposals**, page 17.

Due date and time for proposals. All hard copies of proposals, including a printed copy of the excel file, must be received by the Director of the Department of Administration no later than **4:00 p.m., July 31, 2019, Chamorro Standard Time**. Hard copies of the entire proposal (including hard copies of the Questionnaire and Pricing portions) must be received by this due date and will be the determining factor for the purpose of timely submission. Hard copy of proposals received after this time and date will not be accepted.

Please note that Guam is one day ahead of the continental United States. The offeror is responsible for submitting the proposals in a timely manner regardless of choice of delivery method. The offeror's transfer of its proposal to the U.S. Post Office or to a delivery company does not constitute receipt by the Government.

  
EDWARD M. BIRN, Director  
Department of Administration